Southern Marin Fire Protection District – Board of Directors Meeting

AGENDA
Wednesday, February 28, 2018
7:00 PM
308 Reed Boulevard, Mill Valley

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 02/28/18 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Southern Marin Fire Protection District at 415.388.8182 at least 5 working days prior to the meeting and provide information on the assistance required.

Call to Order

Pledge of Allegiance

Open Time for Public Expression: (limited to 3 minutes per person). The Board welcomes public comments on all agenda items.

Agenda Adjustments

Approval of Minutes: January 24, 2018 - Regular Board Meeting 3-10

A. Correspondence & Articles

1. Marin IJ article about Chief Craig Shurtz 11-13
2. Marin IJ article about Chief Welch and North Bay fires 14-17
3. Marin IJ article about North Bay fires and the heightened concerns in Marin 18-21
4. ARK article regarding Deputy Chief, Ted Peterson 22
5. MVFD Thank you letter for ENG Vollmer and ENG Fox 23
6. Thank you card and check from Sausalito residents 24
7. Thank you card from Ventura County Fire 25
8. Thank you card from Santa Rosa 26
9. Thank you card from Santa Rosa 27

B. Presentations

1. Badge Pinning, Oath of Office, Deputy Chief Ted Peterson 28
2. Commendation for Deputy Fire Marshal, Fred Hilliard 29

C. Staff Reports

1. Fire Chief Report: Fire Chief Chris Tubbs 30-34
2. Operations and Training: Battalion Chief Matt Barnes 35-36
3. Administration and Logistics: Battalion Chief Kai Pasquale 37-38
4. Prevention: Deputy Fire Marshal Fred Hilliard 39-40
5. Finance: Finance Manager Alyssa Schiffmann
   • Balance Sheet 41
   • Budget Report FY 2017/2018 42-46
   • SMFD Disbursements/Warrants 47-48
   • Bank of America Statements - October 2017-January 2018 49-67
   • Wells Fargo Bank Statement - October 2017-January 2018 68-74
   • PARS Statement 75
   • CERT Statement 76
   • CAL-Card Statements 77-78

6. Association Report: Oral report from Association President T. Fox

3. Committee Reports
   1. Southern Marin Emergency Medical Paramedic System (SMEMPS) Discussion/Action
   2. Shared Services Committee Discussion/Action
   3. Finance Committee Discussion/Action
   4. Personnel Committee Discussion/Action
   5. Communications Committee Discussion/Action
   6. Building Committee Discussion/Action
   7. MERA Committee Discussion/Action

4. New Business
   1. Resolution 2017/2018-8 regarding Fire Chief Memorandum of Understanding 79-93
   2. Resolution 2017/2018-9 regarding Deputy Fire Chief Employment and Memorandum of Understanding. 95-106

5. Old Business
   1. Fireboat Contract – Metalcraft Marine 107-110

6. Closed Session
   1. CONFERENCE WITH LABOR NEGOTIATORS
      Government Code Section 54957.6
      Agency Designated Representative: Personnel Committee
      Employee Organization: Southern Marin Professional Firefighters Association, IAFF Local 1775

7. Poll the Board

Next Regular Meeting: 03/28/2018

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.