Southern Marin Fire Protection District – Board of Directors Meeting

AGENDA
Wednesday, October 24, 2018
7:00 PM
308 Reed Boulevard, Mill Valley

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 10/24/18 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Southern Marin Fire Protection District at 415.388.8182 at least 5 working days prior to the meeting and provide information on the assistance required.

Call to Order

Pledge of Allegiance

Open Time for Public Expression: (limited to 3 minutes per person). The Board welcomes public comments on all agenda items.

Agenda Adjustments

Approval of Minutes: September 26, 2018 - Regular Board Meeting

Correspondence & Articles
1. ERAF Article Marin IJ
2. Thank you email to SMFD from resident
3. Letter from Pierce Manufacturing
4. IAFF Letter Regarding October Breast Cancer Awareness Month
5. Thank you card from the Sepsis Alliance Team
6. Engineer Travis Fox Recognition for Urban Shield Event
7. Email from Director Waldeck

Presentation
1. Recognition of Battalion Chief, Michael St. John Retirement

Staff Reports
1. Fire Chief Report: Fire Chief Chris Tubbs
2. Operations and Training: Battalion Chief Matt Barnes
3. Administration and Logistics: Battalion Chief Kai Pasquale
4. Prevention: Deputy Fire Marshal Fred Hilliard
5. Finance: Finance Manager Alyssa Schiffmann
• Finance Report
• Budget Report for Year 2018.2019
• Balance Sheet
• SMFD Disbursements/Warrants
• PARS/OPEB
• Wells Fargo Bank Statement
• Bank of America Statement

6. Association Report

Committee Reports

1. Southern Marin Emergency Medical Paramedic System (SMEMPS) Discussion/Action
2. Shared Services Committee Discussion/Action
3. Finance Committee Discussion/Action
4. Personnel Committee Discussion/Action
5. Communications Committee Discussion/Action
6. Building Committee Discussion/Action
7. MERA Committee Discussion/Action

New Business

1. **Resolution 2018.2019-08: Resolution of the Board of Directors of the Southern Marin Fire Protection District Approving the California Department of Forestry and Fire Protection Agreement 5GG17175 for services from the date of last signatory to June 1, 2020 under the Southern Marin Fire Protection District Project titled “SMFD PLANNING”**
   This Resolution creates a wildfire mitigation plan for the Southern Marin Fire Protection District to supplement the Marin County CWPP for the fiscal years 2018/2019 to 2021/2020 up to and no more than the amount of $52,680 with monies from a grant. *Summary Attached*

   This Resolution ratifies the current Memorandum of Understanding between the Southern Marin Fire Protection District and the Southern Marin Chief Officers’ Association for the time frame of July 1, 2014 through June 30, 2018. *MOU Attached as Exhibit A*

3. **Resolution 2018.2019-10: Resolution of the Board of Directors of the Southern Marin Fire Protection District to acknowledge the career of Battalion Chief Michael St. John and his dedication to the fire service, the Marin County Search and Rescue Team, and the Marin County Hazardous Materials Response Team.**
This Resolution recognizes Battalion Mike St. John on the many years of dedicated service he has provided as well honoring the many different aspects of public service he has taken part of over the years.

4. **Step Increase for Firefighter/Paramedic Drew Clason from FF/PM Step 4 to FF/PM Step 6.**

**Old Business**

1. **Settlement of Cash-in-Lieu Update:** *Cash-in-Lieu Settlement statement and summary of pay outs attached as Exhibit B*

**Closed Session**

1. **CONFERENCE WITH LABOR NEGOTIATORS**
   Government Code Section §54957.6
   Agency Designated Representative: Personnel Committee
   Employee Organization: Southern Marin Chief Officers Association, IAFF Local 1775

**Poll the Board**

**Next Regular Meeting: 11/28/2018**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.