



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415 388-8182 Fax: 415 388-8181

FINANCE COMMITTEE MEETING

Wednesday, October 17, 2018

07:30am

Headquarters - Station 9

AGENDA

Call to Order

Open Time for Public Expression (limited to 3 minutes per person)

The Board welcomes public comments on all agenda items.

Agenda Adjustments

Approval of Minutes:

- Approval of September 2018 minutes

1. Finance Report
2. Payroll Processing of Overtime
3. 2018/2018 Reserve Reconciliation

Closed Session

1. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Finance Committee

Employee Organization: Southern Marin Professional Firefighters Association, IAFF Local 1775

Adjourn

Finance Committee Meeting
Wednesday, September 19, 2018
Station 9 – 07:30 am
MINUTES

Call to Order: 07:35 am

In attendance: Directors Perazzo and Hilliard, Fire Chief Tubbs, Finance Manager Schiffmann, Administrative Assistant Stacey Hoggan. Absent: Director St. John

Open Time for Public Expression: None – no public present.

Agenda Adjustments: Add additional closed session item for Battalion Chief MOU discussions.

Government code section 54957.6

Agency Designated Representative: Finance Committee

Employee Organization: Southern Marin Chief Officers Association, IAFF Local 1775

Approval of August 15, 2018 Minutes:

M/s Perazzo/Hilliard

Finance Report:

Finance Manager Schiffmann submitted a report to the Committee. The final number of the 2017/2018 budget had us at 96%, 4% under budget. Expenses were under budget and revenue was over and the District has a lot to add to reserves.

It is projected that about \$800,000 will be going into unallocated reserves. Looking ahead, if the measure does not pass there this would sustain the District from about three more years at our current rate.

This fiscal year (2018/2019) the District is 20% of 19% because of one-time, annual pre-payments and the boat payment.

Director Perazzo asked about budget line 523-ZF (outside services). The line shows that the District is at 620%. Finance Manager Schiffmann let him know that the updated budget reflects the changes made to pay for the new records retention schedule and a contract for an external affairs officer. The monies for this budget line was taken from a reserves line and added to the recurring line of 523-ZF. This will show on the final budget to be submitted to the Board for approval.

Director Perazzo asked about budget line 526-2D, Strike Team Expenses. The expense shows hotels. He asked if it was normal to use hotels while the strike teams are out of District. Finance Manager Schiffmann

advised that this is not a reimbursable expense. Chief Tubbs let the committee know that he will follow up on this question.

Director Perazzo also asked about the Education Allowance line, 504-G. The note shows that there was a retro-payment to a firefighter for \$38,000. Finance Manager Schiffmann advised that this was in the 2017/2018 budget and had been agreed upon by the committee last year. This was for a firefighter that had not been receiving his incentive pay for about seven years. This has since been corrected internally and measures have been put in place so that this does not happen again.

Finance Manager Schiffmann gave an update on OPEB. It is up about \$90,000 from July and August.

Final Budget:

Finance Manager Schiffmann provided an attachment to submit to the committee to show where adjustments had been made to the 2018/2019 budget since June of this year. The budget is about \$1.3 million dollars higher due to Firefighter MOU, the FLSA Cash-in-Lieu settlement and new overtime rate, specialized services and election costs (approximate).

Director Hilliard discussed meeting with a citizen and his concerns about statements made to the public regarding the District's finances. Some of the concerns he had were cleared up at the last board meeting. There was also some links on the District website that were not working correctly and those had been fixed as well. Chief Tubbs also let the committee know that the concerns for that citizen will be cleared up fully during the September Board of Directors meeting. Chief Tubbs also let the committee know that CalFire had just recently stopped charging residents an annual tax of \$150. That money was distributed throughout the state. The money from the proposed measure would stay in District. Also, one third (1/3) of the monies from the ballot measure would go towards prevention if passed. Director Hilliard then asked about a plan for chipper days. The District has a plan for approximately \$300,000 towards chipper days alone if the measure passes. Adjustments can be made to this number based on needs.

Finance Manager Schiffmann let the committee know that this year ERAF was up from last year. ERAF fluctuates on what schools spend in the year and is not a reliable source of revenue long-term.

Another update on the 2018/2019 budget will be an increase to the parcel tax line. It will add another \$45,000. With the increase of this revenue, our lines are still crossing. The District has three years before other measures will need to be taken.

Chief Tubbs gave an update on a conversation he had with Sausalito Mayor Joan Cox and Councilmember Ray Withy. They had questions about what communities in the District paid. There was concern from Sausalito residents that they were paying more than other District residents. The District reached out to the Senior Accountant with the County of Marin to inquire about the concerns and see what communities paid what. Sausalito residents do not pay a parcel tax. District residents do pay parcel taxes. Using a house valued at about \$1,000,000, the District resident ends up paying more than a Sausalito resident.

Closed Session – Committee entered into closed session at 8:17am

Back in Session – Committee entered back in session at 9:00am with direction given to negotiation team

Motion to Adjourn 9:00am

SMFD
Budget Report
2018/2019

27%	to Oct 11, 2018	Budget	Over/(Under) Budget	% of Budget	
REVENUE					
PROPERTY TAX	0	13,260,000	(13,260,000)	0%	
SPECIAL ASSESSMENT	0	855,000	(855,000)	0%	
ERAF	0	800,000	(800,000)	0%	
GRANT FUNDS	437,042	523,790	(86,748)	83%	
CELL SITE RENTAL	35,455	108,150	(72,695)	33%	
CERT PROGRAM	30,000	30,000	0	100%	
SAUSALITO OPEB REIMBURSEMENT	0	58,000	(58,000)	0%	
GGNRA	0	345,000	(345,000)	0%	
SMEMPS	0	575,000	(575,000)	0%	
OVERTIME REIMBURSEMENTS	268,724	500,000	(231,276)	54%	
PLAN FEES	20,499	300,000	(279,501)	7%	
WORKERS' COMP REIMBURSEMENTS	75,631	50,000	25,631	151%	
REIMBURSEMENTS/REFUNDS	20,211	30,000	(9,789)	67%	
INTEREST	0	30,000	(30,000)	0%	
TOTAL REVENUE	887,562	17,464,940	(16,577,378)	5%	
EXPENDITURES					
501 · SALARIES					
501-A · Base Salaries	1,602,741	6,200,000	(4,597,259)	26%	
501-B · Sick Buy-Out	1,742	30,000	(28,258)	6%	
501-C · Vacation Buy-Out	12,978	40,000	(27,022)	32%	1 retirement cashout
Total 501 · SALARIES	1,617,461	6,270,000	(4,652,539)	26%	
501-O · OVERTIME					
501-OA · Overtime	667,828	1,410,000	(742,172)	47%	Strike teams & WC
501-OB · FLSA	35,705	330,000	(294,295)	11%	
501-OC · Out of Grade	11,694	40,000	(28,306)	29%	Strike teams & WC
Total 501-O · OVERTIME	715,227	1,780,000	(1,064,773)	40%	
504 · EMPLOYEE BENEFITS					
504-A · Health Benefits	330,365	1,120,000	(789,635)	29%	Prepaid
504-AB · Retiree Health Savings	9,782	120,000	(110,218)	8%	
504-AA · Retiree Medical	60,461	370,000	(309,540)	16%	
504-AAA · Retiree Medical (OPEB)	0	321,000	(321,000)	0%	
504-B · Dental	33,684	118,500	(84,816)	28%	Prepaid
504-C · Vision	3,282	12,000	(8,718)	27%	Prepaid
504-D · Holiday Pay	447	265,000	(264,553)	0%	
504-E · District Share Retirement	626,889	2,500,000	(1,873,111)	25%	
504-G · Educational Allowance	61,023	230,000	(168,977)	27%	
504-H · Clothing Allowance	20,000	20,800	(800)	96%	One-time payment
504-K · Workers Compensation	135,863	550,000	(414,137)	25%	
504-L · Def.Comp. Employer %	77,884	338,000	(260,116)	23%	
504-N · Long Term Disability	5,145	16,000	(10,855)	32%	Prepaid
504-O · Long Term Care Insurance	14,646	48,000	(33,354)	31%	Prepaid
504-S · Longevity	4,343	12,000	(7,657)	36%	Prepaid
504-V · W/C Payroll Audit Adjustment	0	80,000	(80,000)	0%	
504-X · Life Insurance	2,321	12,500	(10,179)	19%	
504-Y · Payroll Taxes	29,517	115,000	(85,483)	26%	

**SMFD
Budget Report
2018/2019**

27%	to Oct 11, 2018	Budget	Over/(Under) Budget	% of Budget	
Total 504 · EMPLOYEE BENEFITS	1,415,651	6,248,800	(4,833,149)	23%	
511 · OFFICE EXPENSE					
511-A · General Office Supply	2,493	7,000	(4,507)	36%	Supplies
511-B · Copier/Printer Expenses	0	5,000	(5,000)	0%	
511-C · Maps & Run Books	5,800	9,500	(3,700)	61%	One-time MarinMap pmt
Total 511 · OFFICE EXPENSE	8,294	21,500	(13,206)	39%	
512 · POSTAGE	406	2,200	(1,794)	18%	
513 · SPECIAL DEPARTMENT EXPENSE					
513-C · Public Education	-334	3,300	(3,634)	-10%	
513-F · Subscriptions	130	600	(471)	22%	challenge coins, Yoell gifts
513-G · Awards	1,002	3,200	(2,198)	31%	
513-H · Office Equipment Replacement	0	2,000	(2,000)	0%	
513-L · Photos	0	4,000	(4,000)	0%	
513-O · Misc. Celebrations/flowers	510	1,400	(890)	36%	Japan sister city hats
513-P · Shift Calendars	0	250	(250)	0%	
513-Q · Station Flags	396	3,500	(3,104)	11%	
513-S · Hydrant Supplies	0	1,600	(1,600)	0%	
513-T · Computer Upgrades/Programs	537	10,000	(9,463)	5%	
513-U · Misc. Computer Supplies	0	2,000	(2,000)	0%	
513-V · Software Subscriptions Services	57,197	91,000	(33,803)	63%	One-time prepaid
Total 513 · SPECIAL DEPARTMENT EXPENSE	59,437	122,850	(63,413)	48%	
515 · CLOTHING & PERSONNEL SUPPLIES					
515-A · Uniforms/Boots	1,959	29,500	(27,541)	7%	
515-B · Badges	0	1,800	(1,800)	0%	
515-G · Personal Protective Equipment	886	49,500	(48,614)	2%	
515-H · Misc Repairs/struc cloth	0	12,500	(12,500)	0%	
515-I · Wildland - Safety Clothing	874	15,000	(14,126)	6%	
515-N · Strike Team Equipment (OOC)	189	3,400	(3,211)	6%	
515-P · New Employees	0	8,500	(8,500)	0%	
515-T · Wildland Shelters	0	2,000	(2,000)	0%	
515-U · Swiftwater Rescue Gear	-41	3,000	(3,041)	-1%	PY refund
515-V · USAR Equipment	452	3,000	(2,548)	15%	
Total 515 · CLOTHING & PERSONNEL SUPPL	4,318	128,200	(123,882)	3%	
517 · COMMUNICATIONS					
517-A · Telephone	4,840	32,000	(27,160)	15%	
517-B · Dispatch including CAD Service	51,905	207,511	(155,606)	25%	
517-D · Cell Phones	4,393	21,000	(16,607)	21%	
517-E · MERA Operating Costs	46,630	46,630	0	100%	One-time prepaid
517-F · MERA Bond Service	35,221	50,000	(14,779)	70%	Prepaid
517-G · Internet/IDSL	3,176	16,000	(12,824)	20%	
517-I · Phone Repairs/Replacement	3,222	11,800	(8,578)	27%	Prepaid satellite phones
517-K · MERA-New Project Financing	5,430	5,430	0	100%	One-time prepaid
517-L · MDC Connection	1,221	9,500	(8,279)	13%	
517-M · MDC Service Contract	661	2,755	(2,094)	24%	Prepaid quarterly
Total 517 · COMMUNICATIONS	156,700	402,626	(245,926)	39%	

**SMFD
Budget Report
2018/2019**

27%	to Oct 11, 2018	Budget	Over/(Under) Budget	% of Budget
518 - UTILITIES				
518-A - PG&E Station 4	2,736	13,000	(10,264)	21%
518-B - PG&E Station 9	2,745	13,500	(10,755)	20%
518-C - MMWD Station 4	0	4,000	(4,000)	0%
518-D - MMWD Station 9	369	2,500	(2,131)	15%
518-E - Richardson Bay Sanitation	0	1,060	(1,060)	0%
518-F - PG&E Station 1	769	8,500	(7,731)	9%
518-G - MMWD - Station 1	403	2,400	(1,997)	17%
518-H - Sanitation - Station 1	2,078	4,000	(1,922)	52% One-time payment
518-I - Sanitation & Refuse - Sta 4	0	10,320	(10,320)	0%
Total 518 - UTILITIES	9,101	59,280	(50,179)	15%
520 - BUILDING & GROUNDS MAINTENANCE				
520-B - Janitorial Supplies	3,195	21,500	(18,305)	15%
520-C - Unscheduled Repairs & Maint.	10,442	39,000	(28,558)	27%
520-D - Sprinklers/Alarm System	710	2,150	(1,440)	33% Prepaid sta 1 alarm
520-E - Elevator Contract	0	6,500	(6,500)	0%
520-H - Carpets - Cleaning	0	3,200	(3,200)	0%
520-K - Kitchen Supplies	395	4,000	(3,605)	10%
520-L - Sign Changes	0	650	(650)	0%
Total 520 - BUILDING & GROUNDS MAINTENANCE	14,743	77,000	(62,257)	19%
521 - EQUIPMENT MAINTENANCE				
521-A - Radio Repair	1,584	12,000	(10,416)	13%
521-B - Air Pak Maintenance	2,228	7,550	(5,322)	30% SCBA equipment
521-C - Office Equip. Maint.	0	1,250	(1,250)	0%
521-E - Mechanical Systems - Contract	1,046	8,500	(7,454)	12%
521-H - Repairs & Unscheduled Maint.	1,778	21,000	(19,222)	8%
521-I - Ladder Testing	0	2,000	(2,000)	0%
521-J - Portable Equipment	3,791	6,000	(2,209)	63% Purchased saw
521-K - Extinguishers/Annual Maint.	117	2,000	(1,883)	6%
521-M - Gym Equipment Maintenance	598	6,000	(5,402)	10%
521-O - Copier Maint. Contract - Sta 9	1,149	3,500	(2,351)	33%
521-R - Hose Maint/Nozzle & Fittings	118	5,500	(5,382)	2%
521-W - Dive Team Maintenance	4,228	7,850	(3,622)	54% scuba gear
Total 521 - EQUIPMENT MAINTENANCE	16,637	83,150	(66,513)	20%
521-1 - VEHICLE MAINTENANCE				
521-1A - Vehicle Repair	10,997	105,000	(94,003)	10%
521-1B - Fuel	7,275	45,000	(37,725)	16%
521-1C - Marine Division	64	23,500	(23,436)	0%
521-1D - Fireboat Docking Fee	3,702	3,900	(198)	95% One-time payment
Total 521-1 - VEHICLE MAINTENANCE	22,038	177,400	(155,362)	12%

**SMFD
Budget Report
2018/2019**

27%	to Oct 11, 2018	Budget	Over/(Under) Budget	% of Budget
522 - MISCELLANEOUS EXPENSES				
522-B - Logistics	0	500	(500)	0%
522-C - Administration	0	500	(500)	0%
522-D - Training	0	500	(500)	0%
522-E - Operations	0	500	(500)	0%
Total 522 - MISCELLANEOUS EXPENSES	0	2,000	(2,000)	0%
523 - SPECIALIZED SERVICES				
523-A - Board Per Diem	1,600	8,400	(6,800)	19%
523-B - Payroll Processing/Bank Fees	3,374	19,000	(15,626)	18%
523-C - Legal/Professional Fees	37,584	130,000	(92,416)	29% Investigations
523-D - Legal Postings	0	500	(500)	0%
523-E - Elections	0	70,000	(70,000)	0%
523-F - Haz Mat JPA	7,820	7,820	0	100% Prepaid 18/19
523-G - Tax Collection Fees	0	230,000	(230,000)	0%
523-H - Flu Shots	0	170	(170)	0%
523-J - District Dinner	0	7,150	(7,150)	0%
523-K - New Employment	75	13,000	(12,925)	1%
523-L - Computer Consulting Services	3,355	28,000	(24,645)	12%
523-M - Audit	0	10,500	(10,500)	0%
523-N - Parcel Tax Refunds	0	600	(600)	0%
523-P - Dept. Physical Exams	3,040	32,000	(28,960)	10%
523-Q - Health & Wellness	5,180	52,000	(46,820)	10%
523-R - Fire Investigation JPA	0	2,000	(2,000)	0%
523-S - LAFCO Operating Expenses	10,439	10,440	(1)	100% Prepaid 18/19
523-T - Team Building	0	28,500	(28,500)	0%
523-U - Volunteer Physicals	0	7,650	(7,650)	0%
523-X - Promotional Test	0	1,000	(1,000)	0%
523-Y - CERT Contract Program	3,600	30,000	(26,400)	12%
523-Z - Disaster Preparedness	659	12,500	(11,841)	5%
523-ZA - Actuary	0	6,000	(6,000)	0%
523-ZB - Vegetation Management	4,607	45,000	(40,393)	10%
523-ZC - Fire Prevention	6,643	57,500	(50,857)	12%
523-ZF - Outside Services	30,980	63,000	(32,020)	49% Prepaid Comm. Officer
523-ZG - Public Outreach	0	20,000	(20,000)	0%
Total 523 - SPECIALIZED SERVICES	118,957	892,730	(773,773)	13%
524 - INSURANCE				
524-A - Comprehensive Insurance	87,758	95,000	(7,242)	92% Prepaid 18/19
524-B - Volunteer Insurance	0	3,500	(3,500)	0%
Total 524 - INSURANCE	87,758	98,500	(10,742)	89%
526 - TRAINING & CONFERENCES				
526-A - Training	9,196	100,000	(90,804)	9%
526-I - EMS Recertifications	417	3,100	(2,683)	13%
Total 526 - TRAINING & CONFERENCES	9,613	103,100	(93,487)	0%

**SMFD
Budget Report
2018/2019**

27%	to Oct 11, 2018	Budget	Over/(Under) Budget	% of Budget	
526-1 · MEMBERSHIPS & STAFF CONF.					
526-1A · General	4,647	2,500	2,147	186%	Prepaid dues
526-1B · FDAC	440	440	0	100%	Prepaid dues
526-1C · Costco	0	110	(110)	0%	
Total 526-1 · MEMBERSHIPS & STAFF CONF.	5,087	3,050	2,037	167%	
526-2 · MEETINGS & TRAVEL EXPENSES					
526-2A · Food/Meetings/Training	966	5,550	(4,584)	17%	
526-2B · Transportation/Bridge Tolls	1,106	3,500	(2,394)	32%	Equip spec trips
526-2C · Bi-Monthly Reserve Meeting	0	1,000	(1,000)	0%	
526-2D · Strike Team Expenses	3,205	4,500	(1,295)	71%	Hotels
Total 526-2 · MEETINGS & TRAVEL EXPENSE	5,277	14,550	(9,273)	117%	
527 · RENT	50,000	100,000	(50,000)	50%	Prepaid Q1 & Q2
583-4 · EQUIPMENT					
583-4B · Non-SMEMPS EMS Equipment	4,728	6,000	(1,272)	79%	
583-4D · Hydrants	0	32,000	(32,000)	0%	
583-4F · Hoses	0	24,200	(24,200)	0%	
583-4H · Radios	17,183	16,000	1,183	107%	Purchased radios
583-4K · Office Equipment	0	10,200	(10,200)	0%	
583-4R · New Workstations	1,884	80,000	(78,116)	2%	
583-4U · Thermal Image Camera	0	8,000	(8,000)	0%	
583-4V · MDC iPad Program	0	4,500	(4,500)	0%	
Total 583-4 · EQUIPMENT	23,795	180,900	(157,105)	13%	
583-5 · FUNDED FROM RESERVES					
583-5B · Sta 4 Ext. Paint	0	30,000	(30,000)	0%	
583-5G · Ladder Truck	3,584	145,000	(141,416)	2%	
583-5H · Other Repairs	22,525	115,000	(92,475)	20%	
583-5J · New Apparatus	0	70,000	(70,000)	0%	
583-5R · Signage	0	17,000	(17,000)	0%	
583-5T · Apparatus Door Replacement	0	42,000	(42,000)	0%	
583-5V · Station 4 Remodel	0	150,000	(150,000)	0%	
583-5W · One-Time Misc Expenses	63,655	68,000	(4,345)	94%	Rev measure almost complete
583-5X · Fireboat	582,722	694,822	(112,100)	84%	Fireboat payment
Total 583-5 · FUNDED FROM RESERVES	672,486	1,331,822	(659,336)	50%	
589 · CONTINGENCY	0	50,000	(50,000)	0%	
TOTAL EXPENDITURES	5,012,988	18,149,658	(13,136,670)	28%	
NET EXCESS/(DEFICIENCY)	(4,125,426)	(684,718)			

SMFD Balance Sheet

	Oct 11, 2018	Sept 13, 2018
ASSETS		
Checking/Savings		
74900 - Operating Fund - County	1,271,929	1,823,668
Capital Replacement Fund	732,655	732,655
Unallocated Reserves	2,212,753	2,212,753
447 - Payroll - B of A 447	262,740	257,775
1259 - Wells Fargo	445,444	1,430,514
11200 - Petty Cash	40	40
11000 - Prevention Fees Paypal	5,039	4,756
Total Checking/Savings	4,930,601	6,462,161
Other Current Assets		
Accounts Receivable	327,464	143,152
Loan Receivable	1,785	1,570
Undeposited Funds	0	0
Deferred Outflows	3,826,728	3,826,728
Total Other Current Assets	4,155,977	3,971,450
Total Current Assets	9,086,578	10,433,611
Fixed Assets		
Equipment	6,362,361	3,373,115
Accumulated Depreciation	-5,648,804	-4,749,911
Buildings	3,566,726	3,566,726
Land	214,807	214,807
Total Fixed Assets	4,495,090	2,404,737
Other Assets		
Interagency Receivable	1,392,000	1,450,000
Total Other Assets	1,392,000	1,450,000
TOTAL ASSETS	14,973,669	14,288,348
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Unavailable Revenue	10,000	10,000
Use Tax Payable	217	217
Claims Payable	77,745	58,564
Payroll Liabilities	1,591	2,472
Accounts Payable	3,363	-666
Total Current Liabilities	92,916	70,588
Long Term Liabilities		
OPEB OBLIGATION	121,887	121,887
DEFERRED INFLOWS	229,935	229,935
NET PENSION LIABILITY	7,005,504	7,005,504
COMPENSATED ABSENCES	977,015	883,218
Total Long Term Liabilities	8,334,341	8,240,544
Total Liabilities	8,427,257	8,311,132
Equity		
AMOUNT TO BE PROVIDED	-1,098,902	-1,005,105
AMOUNT TO BE PROVIDED - PENSION	-3,408,711	-3,408,711
FIXED ASSET FUND	4,495,090	2,404,737
FUND BALANCE	10,684,360	10,763,063
NET REVENUE	-4,125,426	-2,776,767
Total Equity	6,546,412	5,977,217
TOTAL LIABILITIES & EQUITY	14,973,669	14,288,348

Southern Marin Fire Protection District

Warrant List

October 8 - 11, 2018

Date	Num	Name	Memo	Amount
Oct 8 - 11, 18				
10/08/2018	808902804	PG&E	VOID: #7621967160-9; #4961811465-3; #0872	0.00
10/08/2018	808902805	ANTHEM BLUE CROSS	october 2018	-7,694.21
10/08/2018	808902806	AIR EXCHANGE, INC.	Sta 4 and Sta 9 inspections	-1,302.37
10/08/2018	808902807	BUCK'S SAW SERVICE	saw part	-14.80
10/08/2018	808902808	BURKELL PLUMBING, INC	plumbing st1	-475.00
10/08/2018	808902809	CHUN, KURT	09/26/18 board per diem	-100.00
10/08/2018	808902810	THE CONFERENCE GROUP, LLC	conference calls	-42.52
10/08/2018	808902811	COLEMAN FROST LLP	September services	-198.00
10/08/2018	808902812	ACTIVE SPORTS CLUBS	april 2018 yoga	-1,550.00
10/08/2018	808902813	CAPF	October 2018 LTD	-1,274.00
10/08/2018	808902814	DAY WIRELESS	VOID: radios, antennas, batteries	0.00
10/08/2018	808902815	FAHY TREE SERVICE	tree removal st4	-5,200.00
10/08/2018	808902816	FIREMASTER	extinguisher maintenance	-52.00
10/08/2018	808902817	FLEMING, PETER	09/26/18 Board per diem	-100.00
10/08/2018	808902818	HILLIARD, CATHRYN	09/26/18 board per diem	-100.00
10/08/2018	808902819	GUNDOLFF, PETER	reimb class	-275.00
10/08/2018	808902820	GOLDEN STATE EMERGENCY VEHICLE SE	hitch pin clip	-15.30
10/08/2018	808902821	HIDALGO, SEAN	SCUBA training inv 181003105	-3,000.00
10/08/2018	808902822	HOGGAN, STACEY	reimb	-82.01
10/08/2018	808902823	LEW EDWARDS GROUP	consulting	-5,000.00
10/08/2018	808902824	Marin County Tax Collector	august fuel	-799.66
10/08/2018	808902825	NCCIPMA-HR	inv 02429 HR Conference Andre	-399.00
10/08/2018	808902826	PERAZZO, THOMAS	09/26/18 Board Per Diem	-100.00
10/08/2018	808902827	PRAXAIR	cylinder rent inv 85211364	-30.54
10/08/2018	808902828	PG&E	VOID: #7621967160-9; #4961811465-3; #0872	0.00
10/08/2018	808902829	SoIED SOLAR HOLDINGS 1, LLC	Sta 9 solar	-1,134.47
10/08/2018	808902830	STAPLES ADVANTAGE	office supplies acct 10206340LA	-753.81
10/08/2018	808902831	UPS	Shipping , shipper #4w37R7	-52.28
10/08/2018	808902832	VERIZON WIRELESS MDCs	MDC's acct 971744897-0004	-406.95
10/08/2018	808902833	WALDECK, CHRISTINA	09/26/18 board per diem	-100.00
10/08/2018	808902834	WILLIS, STEPHEN	09/26/18 board per diem	-100.00
10/08/2018	808902835	WASHINGTON NATIONAL INSURANCE CO	Group#WG00015068	-38.76
10/08/2018	808902836	AMERICAN FIREHOUSE FURNITURE	st1 recliners x5	-3,396.81
10/08/2018	808902837	Powers, Joann	health benefit	-1,378.39
10/08/2018	808902838	Marin IT	August	-886.25
10/08/2018	808902839	ADMAIL EXPRESS, INC.	Mailer #4 production	-389.57
10/08/2018	808902840	MEIER, RYAN	Rmb Co Officer 2B/2E	-575.00
10/08/2018	808902841	PROTECTION ONE ALARM MONITORING	Acct#:6903561: 333 Johnson St alarm Aug/Se	-177.62
10/08/2018	808902842	GOODMAN BUILDING SUPPLY	station supplies/repairs	-131.79
10/08/2018	808902843	O'Reilly, Kenny	mileage rmb	-39.24
10/08/2018	808902844	ARAMARK UNIFORM SERVICES	939152000 station towels	-637.12
10/08/2018	808902845	PG&E	#7621967160-9; #4961811465-3; #087242456	-1,473.91
10/08/2018	808902846	US BANK		-17,271.75
10/11/2018	808902847	MARIN COUNTY RETIREMENT	9/23-10/6/18 plus retro	-173,288.51
10/11/2018	808902848	SMFA	9/23-10/6/18	-904.54
10/11/2018	808902849	SMPFA	9/23-10/6/18	-2,250.08
10/11/2018	808902850	Vantagepoint Transfer Agents-803645	#803645 RHS Constribution 9/23-10/6/18	-2,627.00
10/11/2018	808902851	Nationwide Retirement Solutions	Def Comp 9/23-10/6/18	-2,185.00

**Southern Marin Fire Protection District
Warrant List**

October 8 - 11, 2018

Date	Num	Name	Memo	Amount
Oct 8 - 11, 18				<u><u>-238,003.26</u></u>

Southern Marin Fire Protection District

Warrant List

September 24, 2018

Date	Num	Name	Memo	Amount
Sep 24, 18				
09/24/2018	808902767	ACTIVE SPORTS CLUBS	fire flex yoga August	-1,250.00
09/24/2018	808902768	BWS DISTRIBUTORS	equipt maint/hydrogen cylinder	-793.20
09/24/2018	808902769	BAUER COMPRESSORS	scba mic supplies	-651.92
09/24/2018	808902770	CURTIS	rechareable battery	-151.37
09/24/2018	808902771	DAY WIRELESS	radios, antennas, batteries	-4,888.91
09/24/2018	808902772	FDAC EBA	August dental/vision/life	-13,053.32
09/24/2018	808902773	FDAC EBA	October dental/vision/life	-12,584.92
09/24/2018	808902774	JP Cooke Company	stamps for prevention	-1,034.67
09/24/2018	808902775	Kaiser - Occ Med	August occ med acct 320900249124	-2,110.00
09/24/2018	808902776	KAISER PERMANENTE	October 2018 000000463-0007	-71,818.22
09/24/2018	808902777	KONICA MINOLTA	copier service st9 cust 2000320179	-402.66
09/24/2018	808902778	LIEBERT CASSIDY WHITMORE	Aug Legal	-1,250.00
09/24/2018	808902779	MEYERS NAVE	July/August legal fees	-16,294.13
09/24/2018	808902780	MUNICIPAL EMERGENCY SERVICES	structure gear clothing	-885.65
09/24/2018	808902781	MCERA	August retiree medical	-27,506.41
09/24/2018	808902782	CITY OF MILL VALLEY	overtime coverage	-922.08
09/24/2018	808902783	County of Marin	july fuel	-386.59
09/24/2018	808902784	OpenGov, Inc.	7/2018-6/2019	-6,000.00
09/24/2018	808902785	NPFBA	Oct 2018 long term	-3,607.50
09/24/2018	808902786	PROTECTION ONE ALARM MONITORING	Acct#:6903561: 333 Johnson St alarm Aug/Sep	-355.24
09/24/2018	808902787	PHYSIO-CONTROL, INC	ACCT#14009701 lifepacks	-4,728.36
09/24/2018	808902788	SUNNY COMMUNICATIONS, INC.	Motorola radios (3)	-3,255.00
09/24/2018	808902789	Sausalito-Marín City Sanitary Dis	2018/2019	-2,078.40
09/24/2018	808902790	TAPCO	Placard program	-1,082.81
09/24/2018	808902791	WASHINGTON NATIONAL INSURANCE CO	Group#WG00015068	-38.76
09/24/2018	808902792	City of Sausalito.	Q2 rent 18/19	-25,000.00
09/24/2018	808902793	Powers, Joann	health benefit	-1,378.39
09/24/2018	808902794	Vantagepoint Transfer Agents-803645	#803645 RHS Constribution 9/9-9/22/18	-2,317.00
09/24/2018	808902795	MARIN COUNTY RETIREMENT	9/9-9/22/18	-114,849.71
09/24/2018	808902796	Nationwide Retirement Solutions	Def Comp 9/9-9/22/18	-2,129.00
09/24/2018	808902797	SMFA	9/9-9/22/18	-904.54
09/24/2018	808902798	SMPFA	9/9-9/22/18	-2,250.08
09/24/2018	808902799	ADMAIL EXPRESS, INC.	Mailer #4 production	-4,994.24
09/24/2018	808902800	MITEL	Oct phone system	-1,538.27
09/24/2018	808902801	GOLDEN STATE EMERGENCY VEHICLE SE	Rear 1 mount in new tiller	-448.47
09/24/2018	808902802	FASTSIGNS	Disaster Preparededness banner	-659.17
Sep 24, 18				<u>-333,598.99</u>

Southern Marin Fire Protection District

Calcard

August 22, 2018

Date	Num	Name	Memo	Account
Aug 22, 18				
08/22/2018	Paterson	US BANK	EMSP medic recert	526-I · EMS Recertifications
08/22/2018	Paterson	US BANK	T&B uniform shirts	515-A · Uniforms/Boots
08/22/2018	Paterson	US BANK	hitech wireless radio repair	521-A · Radio Repair
08/22/2018	Paterson	US BANK	UPS store radio shipping	521-A · Radio Repair
08/22/2018	Bouchard	US BANK	target batteries for port radios	521-1C · Marine Division
08/22/2018	Bouchard	US BANK	super 8 motel ooc hotel	526-2D · Strike Team Expenses
08/22/2018	Bouchard	US BANK	super 8 motel ooc hotel	526-2D · Strike Team Expenses
08/22/2018	Alper	US BANK	frg fanatics yoell gift	513-O · Misc. Celebrations/flowers
08/22/2018	Alper	US BANK	fire tool thaw claw	521-J · Portable Equipment
08/22/2018	Alper	US BANK	alexis fire equip pac tools	521-J · Portable Equipment
08/22/2018	Alper	US BANK	forestry suppliers tools	521-J · Portable Equipment
08/22/2018	Alper	US BANK	fire tool credit	521-J · Portable Equipment
08/22/2018	Alper	US BANK	fire tool	521-J · Portable Equipment
08/22/2018	Andre	US BANK	credit office depot	511-A · General Office Supply
08/22/2018	Andre	US BANK	office depot office supplies	511-A · General Office Supply
08/22/2018	Andre	US BANK	delta air tubbs flight	526-2B · Transportation/Bridge Tolls
08/22/2018	Andre	US BANK	office depot file cabinet	511-A · General Office Supply
08/22/2018	Andre	US BANK	red lion hotel credit	526-A · Training
08/22/2018	Andre	US BANK	target janitorial supplies	520-B · Janitorial Supplies
08/22/2018	Andre	US BANK	certified mail label mail label	512 · POSTAGE
08/22/2018	Andre	US BANK	office depot credit for file cabinet	511-A · General Office Supply
08/22/2018	Andre	US BANK	staples office supplies	511-A · General Office Supply
08/22/2018	Andre	US BANK	craigslist job posting	523-K · New Employment
08/22/2018	Hoggan	US BANK	google subscription storage	517-G · Internet/IDSL
08/22/2018	Hoggan	US BANK	FDAC membership dues	526-1B · FDAC
08/22/2018	Hoggan	US BANK	target gift bags sister cities	513-O · Misc. Celebrations/flowers
08/22/2018	Hoggan	US BANK	edible arrangements gift for chris murphy	513-O · Misc. Celebrations/flowers
08/22/2018	Hoggan	US BANK	USPS mailing for Tubbs	512 · POSTAGE
08/22/2018	Hoggan	US BANK	Postage refill meter refill	512 · POSTAGE
08/22/2018	Hoggan	US BANK	amazon wireless mouse	511-A · General Office Supply
08/22/2018	Hoggan	US BANK	fastrak monthly bill	526-2A · Food/Meetings/Training
08/22/2018	Hoggan	US BANK	adobe export adobe upgrade for admin	513-T · Computer Upgrades/Programs
08/22/2018	Moore	US BANK	WPSG bolt cutter new e604	521-J · Portable Equipment
08/22/2018	Moore	US BANK	Freidmans siphon pump	521-J · Portable Equipment
08/22/2018	Moore	US BANK	maselli & Son hose and adaptor	521-J · Portable Equipment
08/22/2018	Moore	US BANK	reliable hardware aluminum plate	521-J · Portable Equipment
08/22/2018	Moore	US BANK	reliable hardware iron piece	521-J · Portable Equipment
08/22/2018	Moore	US BANK	mcmaster steel eye bolt	521-J · Portable Equipment
08/22/2018	Moore	US BANK	WPSG wrench	521-J · Portable Equipment
08/22/2018	Moore	US BANK	rich auto paint rhino plate	521-J · Portable Equipment
08/22/2018	Moore	US BANK	tractor supply co tool box	521-J · Portable Equipment
08/22/2018	Pasquale	US BANK	globalstar satellite phone subscription	517-I · Phone Repairs/Replacement
08/22/2018	Pasquale	US BANK	UPS return lisence plates	521-1A · Vehicle Repair
08/22/2018	Pasquale	US BANK	CPO Commerce shop tools	521-H · Repairs & Unscheduled Maint.
08/22/2018	Pasquale	US BANK	billabong wetsuit hoods	515-U · Swiftwater Rescue Gear
08/22/2018	Pasquale	US BANK	ocean technology dive mask servicing/maint	521-W · Dive Team Maintenance
08/22/2018	Pasquale	US BANK	amazon misc auto/building materials	521-H · Repairs & Unscheduled Maint.
08/22/2018	Pasquale	US BANK	costco yearly subscription	521-H · Repairs & Unscheduled Maint.

Southern Marin Fire Protection District

Calcard

August 22, 2018

Date	Num	Name	Memo	Account
08/22/2018	Pasquale	US BANK	amazon mv corp gate remotes	521-H · Repairs & Unscheduled Maint.
08/22/2018	tubbs	US BANK	signal group: MDT mounting supplies	513-T · Computer Upgrades/Programs
08/22/2018	barnes	US BANK	strike team: fuel, food, ice	526-2D · Strike Team Expenses
08/22/2018	martinez	US BANK	gashouse cove	521-1B · Fuel
08/22/2018	hilliard	US BANK	wash	521-1A · Vehicle Repair
08/22/2018	golden	US BANK	need receipts	523-Q · Health & Wellness
08/22/2018	hilliard	US BANK	norcal fpo	523-ZC · Fire Prevention
08/22/2018	hilliard	US BANK	curtis ford: sunscreens	521-1A · Vehicle Repair
08/22/2018	hilliard	US BANK	amazon: smoke detectors	523-ZC · Fire Prevention
08/22/2018	hilliard	US BANK	amazon: CO detectors	523-ZC · Fire Prevention
08/22/2018	hilliard	US BANK	itunes	523-ZC · Fire Prevention
08/22/2018	hilliard	US BANK	IEC class (Pratt)	523-ZC · Fire Prevention
08/22/2018	hilliard	US BANK	office	513-V · Software Subscriptions Services
08/22/2018	hilliard	US BANK	google	513-V · Software Subscriptions Services
08/22/2018	hilliard	US BANK	itunes weather app	513-V · Software Subscriptions Services
08/22/2018	hilliard	US BANK	american messaging	517-D · Cell Phones
08/22/2018	hilliard	US BANK	adobe export pdf	513-V · Software Subscriptions Services
08/22/2018	hilliard	US BANK	itunes weather app	513-V · Software Subscriptions Services
08/22/2018	hilliard	US BANK	8/22/18 statement	521-1B · Fuel
08/22/2018	tubbs	US BANK	ups	512 · POSTAGE
08/22/2018	tubbs	US BANK	signal group: MDT mounting supplies	513-T · Computer Upgrades/Programs
08/22/2018	tubbs	US BANK	coin depot: challenge coins	513-G · Awards
08/22/2018	tubbs	US BANK	frameiteasy: sta 9 admin area frames	511-A · General Office Supply
08/22/2018	tubbs	US BANK	signal group: MDT credit	513-T · Computer Upgrades/Programs
08/22/2018	tubbs	US BANK	sausalito parking	526-2B · Transportation/Bridge Tolls
08/22/2018	tubbs	US BANK	leadership seminar refund	526-1A · General
08/22/2018	tubbs	US BANK	amazon: ethernet switch	513-T · Computer Upgrades/Programs
08/22/2018	tubbs	US BANK	delta: ladder truck trip baggage fee	526-2B · Transportation/Bridge Tolls
08/22/2018	tubbs	US BANK	gopro	513-V · Software Subscriptions Services
08/22/2018	barnes	US BANK	las palmas	526-2A · Food/Meetings/Training
08/22/2018	barnes	US BANK	starbucks	526-2A · Food/Meetings/Training
08/22/2018	barnes	US BANK	Lucky: water etc	526-2D · Strike Team Expenses
08/22/2018	barnes	US BANK	google	517-G · Internet/IDSL
08/22/2018	barnes	US BANK	lodging, water	526-2D · Strike Team Expenses
08/22/2018	barnes	US BANK	crush	526-2A · Food/Meetings/Training
08/22/2018	barnes	US BANK	carwash	526-1A · General
08/22/2018	barnes	US BANK	WPSG: trng equip	526-A · Training
08/22/2018	barnes	US BANK	amazon: BC1	521-1A · Vehicle Repair
08/22/2018	barnes	US BANK	supply cache	515-I · Wildland - Safety Clothing
08/22/2018	martinez	US BANK	amazon: to refund	Loan Receiveable
08/22/2018	martinez	US BANK	engine trip parking	526-2B · Transportation/Bridge Tolls

Aug 22, 18

Southern Marin Fire Protection District
Calcard
August 22, 2018

Amount

A

200.00
265.20
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440.00
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58.37
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Southern Marin Fire Protection District
Calcard
August 22, 2018

<u>Amount</u>
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-79.00
19.47
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283.32
185.31
43.02
28.00
115.17
45.88
873.75
29.99
54.00
A 17,271.75