



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415 388-8182 Fax: 415 388-8181

FINANCE COMMITTEE MEETING

Wednesday, January 17, 2018

07:30am

Headquarters - Station 9

AGENDA

Call to Order

Open Time for Public Expression (limited to 3 minutes per person)

The Board welcomes public comments on all agenda items.

Agenda Adjustments

Approval of Minutes:

- December
 1. Finance Report
 2. Review of Financial Reports
 - Balance Sheet
 - 2017/2018 Budget Report
 3. Follow up to Questions from previous meeting on our public calendar.
 4. Adjourn

Finance Committee Meeting
Wednesday, January 17, 2018
Station 9 – 07:30 am
MINUTES

Call to Order: 07:34 am

In attendance: Directors Perazzo, Hilliard, Fire Chief Welch, Finance Manager Schiffmann, Admin Asst Hoggan

Absent: Director Fleming

Open Time for Public Expression: None – no public present.

Agenda Adjustments: None.

Approval of Minutes:

- Motion Perazzo/Hilliard to Approve. Ayes – 2 / Nays - 0
 - December 20, 2017 Minutes.

- Review of Finance Reports
 - FM Schiffmann advised that the District Budget is projected to come in lower at years end due to the cost of the ladder truck early in the fiscal year. Overtime was also a factor. We just billed the state over \$600,000 and will be reimbursed by end of fiscal year.

- Other Post-Employment Benefits (OPEB) Trust
 - Trust balance is over 3 million dollars. FM Schiffmann spoke about meeting with other financial managers in the county and comparing their trusts and related costs with ours. She will research further to determine what would be best for the District and employees.

- Budget Report
 - The District is on target with the budget. Several subscription services are paid in beginning of year so this is expected.

- Follow-Up
 - Next meeting, when Chief Tubbs is here there will be follow up on the reported costs of Susan Kim retirement. There will also be follow up regarding the discussions of sharing the ladder truck costs with Chiefs Weber, Welch and Pearce.

Director Perazzo noted that he is working on resolve with the company to be reimbursed for extra parts that weren't used in installing the sit to stand desks at the fire stations.

Meeting Adjourned: 07:50 am