

Finance Committee Meeting
Wednesday, December 16, 2015
STA 9 – 7:40 am
MINUTES

Call to order: 7:34 am

In attendance: Director Van Meter, Fire Chief Tubbs, Finance Manager Schiffmann (FM Schiffmann), Administrative Services Manager Kim (ASM Kim) and Rick Bolano, attorney LCW

Open Time for Public Expression: None

Agenda Adjustments: Chief Tubbs had one agenda item adjustment.

Chief Tubbs asked to add agenda item #3, a request for a reduction/cancellation of restitution order. This is a discussion-only item. A motion was made to approve the agenda item as requester. **M/S: Hilliard/ Van Meter; all ayes**

Approval of Minutes:

1. November 18, 2015

A motion was made to approve the minutes from the Finance Committee meetings on November 18, 2015 and October 21, 2015 as presented. **M/S: Hilliard/ Van Meter; all ayes**

FM Schiffmann provided a number of financial reports to the Finance Committee. FM Schiffmann led the discussion of each report.

1. Finance Report - Finance Manager Schiffmann

- The District received the property tax income on December 15, 2015 just as projected. This payment is 55% of the total amount due to the District.
- The District also received SMEMPS, Southern Marin Emergency Medical Paramedic System revenue. The SMEMPS revenue was \$59,000 higher than anticipated.

2. The Review of Financial Reports:

2015/16 Budget

- The District is funded through December.

Balance Sheet

- Soon the OPEB retiree liability will be included on the Balance Sheet.

3. Restitution Reduction/Cancellation

ASM Kim explained to the Finance Committee that the District Attorney occasionally orders defendants to pay restitution for emergency response. The District filed paperwork and costs with the DA to receive restitution for a fire at home in the SMFD District. The defendant sent a letter to the District requesting a reduction or cancellation of her restitution order based on the fact that the defendant's insurance does not find that the fire was started by any illegal activities.

Chief Tubbs discussed the fire with Deputy Fire Marshal Hilliard. After a 16-hour investigation, the Marin County Fire Investigators determined that the fire was started by a *Honey Oil* explosion. Hilliard rejects the defendant's insurance company's determination claim about the fire origin.

Closed Session: (1 item) Out of Session at 7:45 am

- 1.) Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 regarding FLSA.
Agency negotiator: LCW

Employee Organization: Southern Marin Firefighters Association, IAFF Local 1775

Open Session: Back in Session at 9:05 am No action taken. Direction was given to staff.

Adjourn: 9:02 am