



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415 388-8182 Fax: 415 388-8181

PERSONNEL COMMITTEE MEETING

Thursday February 14, 2018

07:30am

Headquarters - Station 9

AGENDA

Agenda Adjustments

1. Approval of January 2018 minutes
2. Workers Comp
3. Hiring Update
4. Update on Job Description for Inspector/Prevention Position

Closed session:

1. Government Code Section 54957 – Public Employee Discipline/Dismissal Release
 - No additional information required
2. Government Code Section 54957.6 – Conference with Labor Negotiators
 - Agency Designated Representative: Personnel Committee
 - Employee Organization: Southern Marin Chief Officers Association, IAFF Local 1775

Open Session: Report on any action taken in closed session



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PERSONNEL COMMITTEE MEETING

Wednesday January 10, 2019

7:30 am

Meeting Minutes

Called to Order: 07:30am

In Attendance: Fire Chief Tubbs, Human Resources Manager Liza Andre, Recording Secretary Hoggan, and Directors Perazzo and St. John

Absent: Director Willis

Open Time for Public Expression: None / No Public Present

Agenda Adjustments: Add Item to Closed Session; Investigations Update

Approval of December Minutes:

M/s St. John/Perazzo

Workers Comp Update:

- There are four employees currently out on workers comp, two employees are on light duty.

Hiring Update:

- Ten firefighter candidates have been coming in for assigned ride-a-longs at stations 9 and 1. The captains and staff working have been submitting feedback using evaluation forms. Tentative dates for the county's recruit academy are in late March/April.
- The Prevention Aide start date was January 2. She has been working with Deputy Fire Marshal Hilliard going through job responsibilities.
- The District is now starting to discuss the hiring process for the new Fire Inspector position.

- **Closed Session** (3 items) Into Close Session at 07:46 am
- **Open Session:** Back in Session at 08:08 am – Direction was given to staff

Adjourn: 08:08