



Southern Marin Fire Protection District

Personnel Committee

Steven Willis, Chair
Thomas Perazzo,
Alternate: TBD

Tuesday, December 10, 2020–07:30 am–Headquarters

Minutes

1. Call to Order

Director Willis called the meeting to order at 7:31 AM.

Committee Members Present: *Attending in person:* Director Perazzo. *Attending via Zoom meeting:* Director Willis.

Staff Present: *Attending in person:* HR Manager Liza Andre, Clerk of the Board Mariya Weinberg. *Attending via Zoom meeting:* Chief Peterson, Chief Welch.

2. Open Time for Public Expression (limited to 3 minutes per person)

None - no public was present.

3. Agenda Adjustments

No agenda adjustments.

4. Approval of Minutes

4.a Approval of Meeting Minutes from November 12, 2020 Personnel Committee Meeting.

Motion to Approve minutes.

M/S: Perazzo/Willis

Ayes: Willis, Perazzo

Noes: none

5. Reports and Information:

5.a Staff Report - Worker's Comp

The information is as presented in the Staff Report included in the meeting packet. There are currently three personnel members out on Worker's Compensation, same as was reported last month. There are currently no projected ETAs for return to duty, all are long term.

5.b Staff Report - Hiring Update

The information is as presented in the Staff Report. The full time Finance Assistant has started her position on November 30th. The Fire Chief, and the Deputy Fire Chief are reviewing the applications we received for the IT Manager position. The Mill Valley Engineer Assessment Center for is being ran

by Scott Barnes. The Battalion Chief Assessment Center on December 18th will be run by Battalion Chief Matt Bouchard. The Fire Fighter interviews are happening next week, on December 15th and 16th, and we have a total of 79 candidates (64 EMTs and 15 Medics) set up for interviews, as of this morning. It has not yet been determined many open position spots there will be.

Concluded Public Session at 7:34 am

6. Action Items – none.

7. CLOSED SESSION

Entered into Closed Session at 7:34 AM

- Performance Evaluation - Fire Chief. GC 54957(b)

Outcome: Direction given to Staff.

Out of Closed Session 7:47 AM

8. Adjournment.

Motion to Adjourn:

M/S: Perazzo/Willis

Ayes: Willis, Perazzo

Noes: none

Adjourned at 07:48 AM