



Southern Marin Fire Protection District

Personnel Committee

Steven Willis, Chair

Kurt Chun

Alternate: Tom Perazzo

Thursday, March 11, 2021–07:30 am–Headquarters

Minutes

1. Call to Order

Director Willis called the meeting to order at 7:30 AM.

Committee Members Present: *Attending via Zoom meeting:* Director Willis, Director Chun
Alternate present (in person, attending in non-voting capacity): Director Perazzo

Staff Present: *Attending in person:* Fire Chief Chris Tubbs, Chief Peterson, HR Manager Liza Andre, Clerk of the Board Mariya Weinberg.

2. Open Time for Public Expression (limited to 3 minutes per person)

None - no public was present at this time.

3. Agenda Adjustments

No agenda adjustments.

4. Approval of Minutes

4.a Approval of Meeting Minutes from February 11, 2020 Personnel Committee Meeting.

Motion to Approve minutes.

M/S: Chun/Willis

Ayes: Willis, Chun

Noes: none

Absent: none

5. Reports and Information:

5.a Staff Report - Worker's Comp

The Committee has a report on Worker's Comp (WC) included in the meeting packet. However, the situation for long-terms WC has changed since that report was prepared. Ms. Andre informed the Committee that, as of last night, only two personnel are out with an undetermined time line. One person has just been returned to full duty. Three personnel members are still on short-term WC. Therefore, total of five personnel are out on WC.

Chief Tubbs added that we have been advised that Glockner IDR has been approved by MCERA. District will be receiving reimbursements for the costs incurred in relation to this issue.

5.b Staff Report - Hiring Update

Chief Peterson confirmed that the information in the report in the meeting packet is up to date. He thanked Ms. Andre and team for all their hard work associated with bringing on recent hires. We were able to hire five Paramedics and two EMTs for SMFD. Since we did a joint testing, interviewing and selection process with the City of Mill Valley, continuing our cooperative work efforts, we were able to land one Paramedic and two EMTs for MVFD. All ten will be in the regional Academy, that will begin on March 22, 2021. The timing was worked out so that the new hires could give proper two-week notices to their former employers. The Academy will last twelve weeks.

Chief Peterson also added that the promotion of Chief Golden has opened up “downstream” promotions. Therefore, Zack Sweeney was appointed Captain. There are also two long term vacancy fills for the two personnel members out on Worker’s Comp. Per our 30 days policy, we temporarily promoted Ben Powers to Captain on A Shift, as well as Pete Gundolf to Captain on A shift, based on the list generated from the last Captains test.

Also, the replacement member of the Measure U oversight Committee was appointed at the last (special) Board Meeting.

Our IT Coordinator Position candidate has accepted, and will start on March 22, 2021.

There was a lengthy discussion in response to a question by Director Chun, about a possibility of temporarily backfilling a Battalion Chief position to someone being out on Worker’s Comp. Chief Tubbs explained that the position will not be backfilled at this time.

6. Adjournment.

Adjourned at 07:42 AM