



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415 388-8182
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SHARED SERVICE COMMITTEE MEETING

Wednesday, September 11, 2019

07:30am

Headquarters - Station 9

Directors: Kurt Chun and Cathryn Hilliard

Alternate: Thomas Perazzo

AGENDA

Call to Order

Open Time for Public Expression: (limited to 3 minutes per person)
The Board welcomes public comments on all agenda items.

Agenda Adjustments

Approval of Minutes:

➤ August 8, 2019

1. Progress Update

Adjourn



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SHARED SERVICES COMMITTEE MEETING

Thursday, August 14, 2019

7:30 am

Directors: Kurt Chun and Cathryn Hilliard

Alternate: Thomas Perazzo

Meeting Minutes

Called to Order: 07:31

In Attendance: Fire Chief Tubbs, Deputy Fire Chief Peterson, Directors Chun, Perazzo, and Hilliard, Captain Golden and Board Secretary Melka

Open Time for Public Expression: none-no one present

Agenda Adjustments: none

1. Progress Update:

Fire Chief Tubbs submitted a written report to the committee members to supply background information as well as his recommendations moving forward with this shared management initiative. The shared management agreement is part of the shared services agreement between the City of Mill Valley and Southern Marin Fire District (SMFD). City Gate LLC was hired on to conduct an analysis on the agreement to determine whether its beneficial to move forward or not.

The Battalion Chief promotion, which includes a list from SMFD and Mill Valley, was a combined assessment. However, it is still be determined if the promotion will come from SMFD or Mill Valley.

The Board members expressed concerns of the Battalion Chiefs from each district having different requirements. The SMFD Battalion Chief requirements are more demanding than that of the Mill Valley requirements. If the shared management agreement were to succeed, then there needs to be an agreement across both fire departments on said requirements.

Labor has expressed the desire to have intermixing of personnel at all of the stations, not just within SMFD. This would occur if SMFD and the City of Mill Valley's fire departments consolidated into one, yielding merged labor. Also, they would like to meet with Chief Welch to express their concerns about the shared management agreement.

Mill Valley City Council is reluctant to move forward. SMFD believes that educating the community would provide more valued information to the City Council. Then they would be more likely to move forward with the shared management agreement and understand the importance of a 3-0 staffed engine. Currently, the City of Mill Valley has a 2-0 staffing, which means that in an emergency situation their evacuation efforts are limited. Moving forward, the shared management will be working with labor to accomplish a 3-0 staffing on the engines.

Fire Chief Tubbs clarified that the meetings and communication with labor had never stopped, rather it slowed down. In passing, he's updated the previous Association President, Travis Fox, and took action based on their conversations. Moving forward, the staff and labor will be striving for a better working relationship.

Fire Chief Tubbs also mentioned that Mill Valley doesn't have a prevention division, so combining the two agencies would be beneficial on both agencies. With SMFD's Fire Prevention Division growing they could be a real asset to Mill Valley.

Adjourn: 08:46

M/s Hilliard/Chun

Ayes-2/ Noes-0